

ORIGINS OF ENTROPY

Origins Of Entropy - Market Stalls Information and Policies

Thank you for your interest in running a market stall at Origins Of Entropy! We are happy to provide this information and policies document and encourage any interested stalls to apply as early as possible.

The pricing and ticket allocations for food and market stalls are as follows:

Market Stalls:
\$500 (includes 2 staff tickets)

Food & Beverage Stalls:
\$1,000 (includes 2 staff tickets)

Additional Stall Tickets cost \$250, which is the cost of the first release tickets.

Additional Information and Terms:

Event and Market Stall Capacity

- Event Capacity
 - 1,300 patrons
 - 300 staff, crew, artists and miscellaneous contributors.
 - 1,600 event attendees in total.
- Origins Of Entropy will be accepting
 - Four Food Stall applications
 - Twelve Market Stall applications

This will ensure each stall has adequate business throughout the duration of the event and that the market area is not overpopulated.

Included in the stall feed:

- Site Fees
- Power
- 2 * Staff Tickets
- Additional discounted Tickets

Payments

- Payment must be made within 14 days of receiving an offer unless otherwise approved.
- Failure to make the payment on time may result in the offer for a stall being revoked.
- Payments are to be made to: Noesis Productions BSB: 082-121 ACC: 20 175 1134
- Please be sure to list the name of your stall in the payment description, and send a copy of the payment receipt to info@originsofentropy.com

Staff Tickets

- All stall fees include 2 staff tickets.
- Additional staff tickets are available for \$250. These are to be requested through info@originsofentropy.com
- A maximum of 4 additional staff tickets per stall is available unless by prior arrangement
- Additional staff tickets must be purchased at least one month before the date of the event
- Within one month, staff tickets will be charged at full price or the current event price according to the website

Cancellation & Refunds

- Any stalls wishing to cancel their place will only be issued a refund on the condition that we are able to find a suitable replacement for your stall space.
- In the event of a refund being issued, there will be an admin fee of 10% of the total stall fee deducted from the refund.
- No refunds will be offered in any situation for cancellations within one month of the event.

Arrival time and set-up times

- Arrival time for food & beverage stalls is from **Wednesday 5th April 9am**.
- Arrival time for all other stalls is from **Thursday 6th May** between 9am and 1pm.
- Stalls must arrive between the hours of 9am and 6pm.
- Stalls are permitted to trade from 12pm **Friday 7th**.

Running time and departure procedures

- Minimum trading hours are 9am - 8pm.
- Trading may continue until 3am for those who wish to trade late.
- Stalls wishing to trade after 10pm will be included in our late night trading area so please inform us if that is your intention.
- The festival program runs until late on Monday.
- Trading is permitted until midnight Monday for all stalls.
- Stallholders need to vacate the site by 6pm **Tuesday 12th April**.
- Please leave your stall site clean. Messy stall sites after the festival will be noted and considered in the selection process in future years.

Stall Space

- The size of the stall you have indicated in your application is important - this is the size of the total space allocated to you, including your back-of-house space.
- Stall spaces will be marked out and tagged for each stall holder to outline your allocated space.
- Please do not encroach on your neighbour's stall site. Any special placement requests must be made to the market stall coordinator before the festival.
- Camping is permitted, and a standard allocation of camping space will be available - please discuss with the market stalls manager once your stall application is confirmed.

Licensing and Legislation

- Food and Beverage stalls must hold an appropriate licence to be compliant with the legislation and eligible to operate within the Shoalhaven Region.

Power Supply and Electrical Safety

- The amount of power included in your stall will be stated in the standard pricing allocations for each stall type in your stall agreement.
- If you require extra power, the cost will be \$100 for each 10amp and \$200 for each 15amp
- As a standard safety measure, all appliances and leads must be tested and tagged before use at the festival.
- For any appliances and leads that are not tested and tagged - this service will be offered for a fee onsite by our electrical contractor.
- Any electrical appliances not compliant with the test and tag process must be removed from the market stall site.
- Failure to comply with this requirement will lead to the discontinuation of power supply.
- Please bring 50m of extension lead per line of power you need and any required power boards for your stall.
- Stall holders will not be permitted direct access to the distribution boards for safety and operational purposes. Please do not attempt to tamper with the electrical distribution equipment or plug in additional power leads.

Sound Systems / Amplified Music

- Market Stalls are permitted to set up small sound systems to create a good vibe in their stall.
- Volume and music choice should be considered to be respectful to stall neighbours
- Permitted running times of sound systems are 8am to 2am.
- 10pm is the music cutoff time for amplified music in market stalls on Monday night.
- Market Stallholders must follow any additional directives from Origins Of Entropy staff during the event regarding amplified music running times and volume levels.

Sustainability

- In the lead up to the event, all stallholders will be provided with a sustainability information sheet via email. This must be read carefully and shared with all stall employees.
- Food stalls will be required to provide information on their biodegradable tableware suppliers prior to the festival. Food stalls will also be briefed on-site by our Sustainability Manager before gates open.
- Please be ready to give your full attention to this quick meeting regarding waste management expectations.